Support 2 Independence



 Head Office:
 Italian Lodge, 88 Park Road South, Prenton, Wirral, CH43 4UY

 Tel:
 0151 653 9094
 Fax:
 0151 653 3551

Employment Application Form

Personal Information				
Title	Dr / Mr / Mrs / Miss / Ms / Other*			
Surname				
Forenames				
Address				
Postcode				
Telephone number				
Mobile number				
Email address				
National Insurance Number				
Current driving licence	YES		NO	

General Comments / Other Relevant Skills and Knowledge

Please outline why you have applied for this position and why you think you would be suitable along any other relevant information, including experience, skills, knowledge and abilities which will support your application (Please use additional sheets and staple them this section if required)

Present / Most Recent Employer			
Name of Organisation			
Address			
Telephone			
Job Title			
Start Date			
Description of your duties an	d responsibilities		
Period of Notice			
Reason for leaving			

References							
Please supply the names and addresses of two persons – one of whom should be your present/last employer					loyer		
Reference 1							
Name:							
Organisation:				Tele	ephone Number:		
Address:							
Email Address:							
Reference Type	Employer	er Education		Character			
Reference 2							
Name:							
Organisation:				Tele	ephone Number:		
Address:							
Email Address:							
Reference Type	Employer		Educatio	on		Character	

Previous Employment (please detail ALL previous employment)				
Name of Organisation				
Address				
Dates From	Dates To			
Position				
Duties				
Reason for leaving				
Name of Organisation				
Address				
Dates From	Dates To			
Position				
Duties				
Reason for leaving				
Name of Organisation				
Address				
Dates From	Dates To			
Position				
Duties				
Reason for leaving				
Name of Organisation				
Address				
Dates From	Dates To			
Position				
Duties				
Reason for leaving				

Education & Professional Qualifications				
Subject/Qualification	Place of Study	Grade / Result	Date	

Training				
Course Title/Subject	Duration	Date		

Criminal Record

Under the Police Act 1997 you must declare any conviction, caution, reprimand or situation that may have a bearing on your suitability for employment in this post by entering them into the box below, If none please state.

Because of the nature of the work for which you are applying (assisting vulnerable adults), the post is exempted from the provisions of section 4 (2) of the rehabilitation of Offenders Act 1974 (Exemptions) (Amendments) Orders 1986. Applications are therefore, not entitled to withhold information about convictions, cautions, reprimands or final warning which for other purposes are spent under the provisions of the Act.

Data Protection				
I certify that the information contained on this application form is accurate and true. I give my consent to the processing, transfer and disclosure by the organisation of all information submitted by me during the recruitment process and throughout any subsequent periods of employment for pre-employment checks, equal opportunities monitoring , payroll operations and training. (Data Protection Act 1988)				
Signed		Date		

Please return all applications to:

Support 2 Independence The Italian Lodge 88 Park Road South Prenton Wirral Merseyside CH43 4UY